

Education

Pratt Institute

MLIS, School of Library and Information Science, 2007

- Excellence in Academic Achievement

New York University

PhD, Department of Anthropology, 2000

- Dissertation: Rural-to-Urban Transition on the Edge of New York City: Nineteenth Century Foodways at the Lott Farmstead, Kings County, New York

New York University

MA, Department of Anthropology, 1994

The University of Chicago

BA, Department of Anthropology, 1991

- General Honors in the College, Honors in Anthropology

Library Experience

Information Literacy Librarian and Coordinator, Library Instruction, March 2008-present

New York City College of Technology, City University of New York, Brooklyn, NY

- Promoting information literacy across the college curriculum
- Planning and teaching library orientation and research classes and workshops to students and faculty, including evaluation and assessment
- Subject specialist for Architectural Technology and Entertainment Technology
- Maintaining the information literacy and instruction section of the library's website (<http://library.citytech.cuny.edu/instruction/>)
- Assisting students, faculty, and other patrons with information and research requests at the reference desk

Adjunct Reference and Instruction Librarian, November 2007-March 2008

Brooklyn College, City University of New York, Brooklyn, NY

- Assisted students, faculty, and other patrons with information and research requests at the reference desk
- Taught library orientation and research workshops
- Created information literacy assessment modules in Blackboard
- Answered email and chat reference questions via QuestionPoint.org
- Authored podcasts for use in library instruction (http://dewey.brooklyn.cuny.edu/resources/subject.jsp?sub_id=42#197)

Internship, Fall 2006-Fall 2007

Information Services, Brooklyn College Library, City University of New York, Brooklyn, NY

- Assisted students, faculty, and other patrons with information and research requests at the reference desk
- Taught library orientation and research workshops
- Revised reference and subject web pages and migrating them into the library's Subject Resource Management System (SRMS)

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- Created SRMS tutorial podcasts (<http://dewey.brooklyn.cuny.edu/resources/help.jsp>)
- Maintained the Brooklyn College Library MySpace presence
- Wrote scripts for virtual reference frequently asked questions in QuestionPoint.org
- Prepared an overview of alert features in electronic databases for faculty newsletter
- Corrected MARC record errors in Aleph

Internship, Spring 2007

Humanities & Social Sciences Services, Bobst Library, New York University, New York, NY

- Assisted students, faculty, and other patrons with information and research requests at the reference desk
- Performed Anthropology collection evaluation and development using Yankee Book Peddler's Gobi
- Created Human Relations Area Files research guide (online, print, and podcast [<http://library.nyu.edu/data/tutorials/bobst.xml>])
- Revised Anthropology research guide (online and print)

Internship, Spring 2007

Education Outreach, Humanities & Social Sciences Library, New York Public Library, New York, NY

- Taught hands-on research workshops on a variety of subjects to students in grades 6-12 using electronic databases and library materials in the library's computer classroom
- Prepared library research activities and handouts of subject-specific resources for workshop students

Teaching Experience

Adjunct Professor, Fall 2001

Department of Anthropology, Graduate School of Arts and Science, New York University, New York, NY

- Taught G14.1205: Historical Archaeology

Teaching Assistant, Spring 1997

Information Technologies Institute, School of Continuing Education, New York University, New York, NY

- Assisted instructor and supervised students in hands-on course HTML Development

Computer Trainer, Summer-Fall 1996

Innovation Center, Academic Computing Facility, New York University, New York, NY

- Instructed faculty and graduate students in use of computer lab and web site authoring
- Produced, researched, and authored the ACF Multilingual Resources web site

Graduate Assistant, 1991-1996

Department of Anthropology, New York University, New York, NY

- Designed and taught laboratory sections for undergraduate course Human Evolution and Prehistory
- Composed and graded undergraduate examinations and papers for a variety of courses
- Lectured in undergraduate course Human Evolution and Prehistory
- Instructed faculty and students in department use of computer laboratory (server, scanner, film recorder, CD-ROM writer)

Additional Employment Experience

Project Manager/Online Editor, 2001-2006

American Express Publishing (amexpub.com), New York, NY

- Managed production team of 3 full time employees for all magazine web sites
- Authored production documentation (including best practices guidelines) for all magazine web sites
- Coordinated search engine optimization efforts across all magazine web sites
- Edited and produced eSkyGuide.com and Departures.com

Production Coordinator (freelance), 1998-1999 and Summer 2000

American Express Publishing (amexpub.com), New York, NY

- Produced web pages, including HTML coding, page layout, and image preparation

Production Supervisor, 1997-1998

Disney Online (family.com), New York, NY

- Coordinated production team of 3 full time employees in monthly web site updates
- Managed flow of web site content through editorial, development, testing, and live

Archaeological Fieldwork

Supervisor, Summer 1999

The Lott House Archaeology Project (lotthouse.org), Brooklyn, NY.

- Supervised Brooklyn College field school students and volunteers in the excavation, laboratory processing, and cataloging of artifacts
- Identified and analyzed faunal skeletal remains from 1998 and 1999 field seasons

Crew Chief, Summer 1995

The Cahercommaun Project, Co. Clare, Ireland.

- Supervised volunteers in the excavation, processing, and cataloging of artifacts from an Early Medieval structure
- Identified and analyzed faunal skeletal remains

Crew Chief, Summer 1993

The Cahercommaun Project, Co. Clare, Ireland.

- Supervised three-person team in survey, identification, and recording of Bronze Age through historic stone walls and structures
- Recorded data onto copies of Ordnance Survey maps

Publications

Smale, M. A. (2008). Off the library market. *The Chronicle of Higher Education*. Retrieved June, 2008, from <http://chronicle.com/jobs/news/2008/06/2008060401c.htm>.

Smale, M. A. (2008). On the library market. *The Chronicle of Higher Education*. Retrieved April 16, 2008, from <http://chronicle.com/jobs/news/2008/04/2008041601c.htm>.

Smale, M. A. (2007). Gearing up for my third career. *The Chronicle of Higher Education*. Retrieved

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November 1, 2007, from <http://chronicle.com/jobs/news/2007/11/2007110101c/careers.html>.

Smale, M. A. (2000). Cashels. In P. J. Crabtree (Ed.), *Medieval archaeology: An encyclopedia* (pp. 42-43). New York: Garland Publishing Inc.

Smale, M. A. (2000). Crannogs. In P. J. Crabtree (Ed.), *Medieval archaeology: An encyclopedia* (pp. 68-69). New York: Garland Publishing Inc.

Smale, M. A. (2000). Raths. In P. J. Crabtree (Ed.), *Medieval archaeology: An encyclopedia* (p. 278). New York: Garland Publishing Inc.

Smale, M. A. (1996). Final report on the animal bones from the 1995 season. In D. B. Gibson, *Excavations at O'Dea's Castle, Dysert, Co. Clare. Preliminary Report*. Manuscript on file at the Office of Public Works, Dublin, Ireland.

Papers Presented and Conferences Organized

Regalado, M., Gurgov, V., & M. Smale. (2007, May). *Subject Resource Management System or SRMS*. Paper presented at the LACUNY 2007 Institute, New York, NY.

Ricciardi, C., Loorya, A., & Smale, M. A. (2000, January). *Excavating Brooklyn, New York's rural past: The Hendrick I. Lott Farmstead Project*. Paper presented at the meeting of the Society for Historical Archaeology, Quebec, Canada.

Smale, M. A. (1996, April). *A taphonomic analysis of faunal remains from Site E-132, Dysert O'Dea, Co. Clare, Ireland*. Paper presented at the meeting of the Society for American Archaeology, New Orleans, LA.

Co-organized Contemporary Zooarchaeology: Case Studies from the Old and New Worlds, with J. Z. Holt, Society for American Archaeology Meetings, New Orleans, April, 1996

Co-organized the Anthropology Graduate Student Association Symposium, Department of Anthropology, New York University, March, 1996

Co-organized the Anthropology Graduate Student Association Symposium, Department of Anthropology, New York University, March, 1995

Awards

Atkinson Memorial Fund Scholarship, School of Library and Information Science, Pratt Institute, Fall 2006-Spring 2007

Library Tuition Merit Scholarship, School of Library and Information Science, Pratt Institute, Summer 2006-Summer 2007

Travel Grant, Graduate School of Arts and Science, New York University, January 2000

Travel Grant, Graduate School of Arts and Science, New York University, April 1996

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Goodman Fellowship for Archaeology, Department of Anthropology, New York University, Summer 1995

Memberships

Beta Phi Mu, International Library Science Honor Society, Theta Chapter, 2008-present
Library Association of the City University of New York, 2006-present
ACRL Greater New York Metropolitan Area Chapter, 2006-present
Association of College & Research Libraries, 2006-present
American Library Association, 2006-present
Society for Historical Archaeology, 1996-2003
President, Anthropology Graduate Student Association, New York University, 1994-1995
Society for American Archaeology, 1991-2003

College Service

Online Learning Advisory Committee (OLAC), 2008-2009

Academic Technologies Committee, 2008-2009

University Service

Co-Chair, Information Literacy Tools Committee, Library Information Literacy Advisory Committee (LILAC), 2008-2009

Co-Chair, Library Association of CUNY Emerging Technologies Committee, 2008-2009

Co-Founder, Library Association of CUNY Junior Faculty Research Discussion Group, 2008-2009

Professional Service

Member, Instruction Section Advisory Committee, Association of College & Research Libraries, 2008-2009

Co-Chair, Instruction Section Web Site Design Implementation Task Force, Association of College & Research Libraries, 2008-2009

Languages

Reading knowledge: French

Computer Skills

Office

Proficient in Microsoft Office (Word, Excel, PowerPoint), Microsoft Access, Visio, and OmniGraffle

Internet

Extensive use of web browsers (Internet Explorer, Firefox, Safari, Netscape), FTP clients, and chat/instant messaging

Collaborative Information Management

Comfortable with blogs, wikis, content management systems, and workflow tools (BaseCamp, Jira, Microsoft Project); creation of audio and video podcasts in Garageband and Camtasia

Web Development

XHTML and CSS production in BBEdit, HomeSite, and Dreamweaver, among others

Graphics and Print Production

Image creation in Adobe Photoshop CS and Adobe ImageReady; print to web conversion with QuarkExpress and Adobe InDesign